

The Board of Education may hold a closed meeting or session for certain purposes such as consideration of employment, dismissal, promotion, demotion, compensation, discipline of an employee, deliberation or negotiation on the purchase of property, or conferences with the legal counsel concerning legal rights and duties of the Board with regard to matters within its jurisdiction. These and other items are detailed in state law.

1. Closed meetings shall be known as Executive Sessions.
2. Any Board member may move to have an Executive Session for discussion of any of the allowable items. The motion must be approved by a recorded majority vote.
3. The meeting may be convened in Executive session only when the Board is first properly convened in open session, and only to consider matters under one or more of the exemptions outlined in state law.
4. A public announcement of the general nature of the business to be considered at such executive sessions must be made and no other business may be introduced, deliberated upon, or adopted at such executive sessions.
5. Formal action with a motion, a second, and a vote may be taken while in Executive Session, but only on the issue announced as the reason(s) for the Executive Session.
6. Action on those items discussed at the Executive Session may be delayed and then moved for adoption at a reconvened open session of the Board only if the reconvened open session was announced at the same time and in the same manner as the advance public notice of the initial open meeting.
7. Regarding virtual meeting participation:
 - a. Separate meeting window will be set up for a closed session with the full board meeting session remaining open until reconvened after the closed session is complete.
 - b. Board members participating in the closed session shall be in a private location with a headset provided by the district to ensure confidentiality.

*Ref: Wisconsin Statutes 19.84
Wisconsin Statutes 19.85*

*Approved: May 17, 2010
Revised: March 15, 2021*